

VGWRA ARCHITECTURAL CHANGE REQUEST FORM

Date: _____
Homeowner Name(s): _____
Residing Address: _____
Home Phone: _____ **Cell Phone:** _____ **Email:** _____
Property Address: _____

Brief description of the request (please attach applicable drawings):

Proposed Begin Date of Project: _____ **End Date:** _____

MUST CHECK ONE:

- I have inquired with the Newberry Township Building Codes Officer and no building permit is required for this proposed project.
- I applied for a Newberry Township Building Permit, and I am awaiting for approval.
- I am submitting, along with this request, a copy of the approved building permit.

Note: If a building permit is required, you MUST also submit with this form a copy of applicable drawings required. Otherwise submit drawings that will best describe locations, dimensions, and materials for the project(s).

Homeowner's Affidavit

I UNDERSTAND THE RESTRICTIONS AND POLICIES OF THE VILLAGE OF VALLEY GREEN HOMEOWNERS ASSOCIATION (VGWRA), AND AGREE TO ABIDE BY THE SAME. I AGREE THAT NO WORK WILL COMMENCE WHERE THE WORK AND/OR CHANGES PROPOSED WILL RESULT IN DEFAULT / VIOLATION (KNOWN OR UNKNOWN AT THE TIME OF SUBMITTING THIS FORM) OF ANY VGWRA GOVERNING DOCUMENTS. I UNDERSTAND AND AGREE THAT I AM SOLELY RESPONSIBLE FOR ANY WORK/CHANGES MADE THAT ULTIMATELY DONOT COMPLY WITH MUNICIPAL CODES OR THE VGWRA GOVERNING DOCUMENTS, AND I UNDERSTAND/AGREE THAT, AT MY OWN SOLE EXPENSE, I MAY BE REQUIRED TO UNDO THE WORK/CHANGES MADE TO MY PROPERTY. I UNDERSTAND THAT THE VGWRA BOARD, AGENTS, OR PROPERTY MANAGER ONLY APPROVE OR DENY WORK OR CHANGES REQUESTED BASED ON THE VGWRA GOVERNING DOCUMENTS.

Signed: _____ **Date:** _____

Print Name: _____

If mailing, please mail this request to:
VGWRA c/o PMI
1300 Market Street, P.O. Box 622
Lemoyne, PA 17043
(717) 730-4141